# Call for Proposals Policy Research Fellowship Fall 2019

# Appendix 2

# Application Form

*This application form offers framework for proposal submission and evaluation. The form highlights selected key sections that a robust policy research proposal shall contain. Each section has to be carefully addressed. Word limits [min-max] in each section are expected to be taken into consideration. Precise, concise and clear writing are advantages of a potentially successful proposal.*

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| **1. Project title and abstract**Provide a title and a brief overview of your policy research: what do you intend to examine? What is the motivation and reason behind your research? What is the current reform relevance? Describe the questions you seek to answer. (150-300 words)  |
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| **2. Problem description and research justification**Define the policy problem and specify what you aim to achieve with your policy research. What are the novelty and urgency of addressing the problem? How the problem affects the Armenian society today? Who are the stakeholders directly and indirectly involved; targets influenced by the problem? Present the context and nature of the specific concern and anticipated contribution to the field as a result of your research. (850-1200 words) |
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| **3. Research questions** Present your main and sub- (if any) research questions (in a question format). (80-100 words) |
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| **4. Policy options and argumentation** In response to your research question/s, what is/are your suggested alternative policy option/s? Elaborate on the reasons why the suggested alternative policy option/s is/are more effective? (250-400 words) |
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| **5. Methodology**Describe research methodology selected to answer your research question/s. Indicate potential obstacles in applying research methods, and elaborate on how you will overcome those. (300-400 words) |
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| **6. Outputs and deliverables**Describe your research outputs and deliverables: policy papers, policy briefs, posters, conference papers, databases, guidelines, information leaflets, infographics, presentations, audio visual materials etc. (80-150 words) |
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| **7. Advocacy strategy**How you see the impact of your policy research? What tools and resources you will use to reach out to target audiences in properly communicating the findings of your research? Elaborate on the advocacy strategy you will apply to maximise the impact of your research. What are the risks associated with the implementation of your advocacy strategy? (400-700 words) |
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| **8. Project timetable**Provide the timeframe for the project and its key activities. Please note that the maximum project duration is five months. Estimated start of the project is November 25, 2019 |
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| **9. Budget**Please list all costs associated with your research in an itemised budget table below (in USD). Expenses such as honorarium, fieldwork, advocacy costs (presentation, publication of policy paper), and other necessary expenses can be included in the budget. Please note that the budget shall not exceed $3,000. |
| 1. | *budget category* | *unit* | *number of units* | *cost per unit ($)* | *total ($)* |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
|  | *Total ($):* |